ENROLLMENT & FINANCIAL CONTRACT

I. Parties & Agreement

This legally binding contract establishes the terms and conditions governing the provision of early childhood care and education between:

Parent/Guardian Name(s): _____

Enrolled Child's Full Name: _____ Date of Birth: _____

And Lilia Sepulveda (Lilibug Early Learning Academy), hereinafter referred to as the "Academy" or "Provider."

II. Contracted Hours of Operation

The Academy's standard operational hours are Monday through Friday from 7:00 AM to 6:00 PM. Care for the enrolled child is strictly contracted for the days and times specified below:

Days Contracted For: (check all that apply)

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Contracted Arrival Time: _____ Contracted Departure Time: _____

Outside of Contracted Hours: The Academy is not responsible or liable for providing care beyond the specific days and times established in this section.

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III. Tuition Investment & Payment Policies

1. Non-Refundable Enrollment Deposit: A one-time fee of $100.00 per child is due immediately upon execution of this contract to secure the child's slot. This fee is non-refundable and will be applied directly toward the child's first week of tuition.
2. Weekly Tuition Rate: The parties agree that the flat-rate tuition fee for the enrolled child shall be set at the weekly amount of $195.00.
3. The Exclusive Slot Rule (Payment for Absences): Tuition is based strictly on your child's reserved enrollment slot, not their physical attendance. Full weekly tuition remains due in full regardless of a child's absence due to personal vacations, family schedule changes, or temporary illnesses.
4. Payment Schedule: Tuition must be paid in advance on every Friday by 6:00 PM for the upcoming week of care.
5. Accepted Payment Methods: Payments must be made via Cash, Zelle, or Venmo.

IV. Late Fees, Penalties, and Suspensions

1. Late Payment Fee: If tuition is not received by Friday at 6:00 PM, a $25.00 late fee will be automatically added to the account balance. Care will be immediately suspended on Monday morning if the balance remains unpaid. Continued non-payment may result in permanent termination of enrollment to accommodate waitlisted families.
2. Late Pick-Up Charges: The Academy closes promptly at 6:00 PM. Parents who pick up their child past their contracted departure time or after closing hours will be assessed a strict late charge of $1.00 per minute, beginning at 6:01 PM. This fee is due immediately upon arrival or at drop-off the following morning. Recurring tardiness is grounds for contract termination.

V. Termination of Services

1. Parent-Initiated Termination: If parents/guardians choose to terminate enrollment, a minimum of two (2) weeks' advance written notice is required.
2. Final Payment Mandate: Tuition must be paid in full for the final two weeks of the notice period, regardless of whether the child physically attends the Academy.
3. Provider Discretion: The Academy reserves the right to terminate care immediately and without notice in exceptional circumstances, including non-payment, repetitive late pick-ups, parent failure to comply with contract/handbook terms, or if the child's behavior poses a safety threat to themselves or others.

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VI. Legal Liability & Medical Authorization

1. Assumption of Risk: Parents/guardians acknowledge that child participation in group early learning environments involves inherent risks associated with childhood activities and assume all such risks.
2. Waiver of Liability: Parents/guardians hereby waive any and all claims, demands, or legal actions against Lilibug Early Learning Academy, its owner, or representatives for any accidental injury, loss, or property damage occurring during participation in program activities.
3. Emergency Medical Consent: In the event of a medical emergency where parents/guardians or designated alternative contacts cannot be reached promptly, the undersigned hereby authorizes the Academy to seek immediate emergency medical treatment and transport for the child. The parents assume full financial responsibility for all medical costs incurred.
4. Property Damages: Parents/guardians assume full financial responsibility for any intentional property or equipment destruction caused by their child beyond standard classroom wear and tear.

VII. Mutual Consent & Execution

By signing below, both parties acknowledge that they have read, understand, and mutually consent to all financial terms, late penalties, and legal conditions set forth in this four-page agreement and the accompanying Parent Handbook.

Parent/Guardian Name Printed	Parent/Guardian Signature	Date
Childcare Provider Name	Childcare Provider Signature	Date

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